



EU COUNTERINTELLIGENCE COURSE (EUCIC)

SYLLABUS & CURRICULUM

Head of Training & Directing Staff
Institute for European Intelligence & Security
Training & Directing Staff
Vienna
AUSTRIA

CONTACT DETAILS: The head of training and directing staff can be reached over the intelligence network at H/TDS, by e-mail at h.tds@ieis.eu with further details being disseminated over the public website at www.ieis.eu. Candidates are reminded not to send sensitive information by e-mail.

DISTRIBUTION RESTRICTION: This document is classified UNCLASSIFIED (with distribution restriction) covering a CONFIDENTIAL annex. Distribution is authorised to agents and contractors of the Institute for European Intelligence and Security and potential registrants. Distribution was restricted on grounds of intellectual property and operational effectiveness from 11 August 2015. Requests for this document must be referred to H/TDS.

HANDLING INSTRUCTIONS: This document must be destroyed after use by any method that would prevent unauthorised disclosure or reconstruction.

UNCLASSIFIED

EU COUNTERINTELLIGENCE COURSE (EUCIC)

1. This document outlines the core content and scope of training offered by the Institute for European Intelligence and Security on the aforementioned course, together with any other relevant information not included elsewhere.

Aim

2. This handbook aims to provide the following types of information:
 - a. Specific Institute education and training doctrine relating to the course.
 - b. Training and readiness exercises associated with the course.
 - c. Supplementary and optional training offered as a part of the course.
 - d. Any other pertinent information not presented elsewhere.

Glossary

3. The list that follows is an exhaustive list of abbreviations used throughout this document:

IEIS	Institute for European Intelligence & Security
EU	European Union
CI	Counterintelligence
EUIOC	EU Intelligence Operations Course
EUIAC	EU Intelligence Analysis Course
EUIMC	EU Intelligence Management Course
EUCIC	EU Counterintelligence Course
EU3IC	EU Intelligence Interview & Interrogation Course
EUAHC	EU Agent Handling Course
ECIM	European Criminal Intelligence Model
ICF	Integrated Competency Framework
EQF	European Qualification Framework

Introduction

4. Welcome to the EUCIC. The course provides candidates with the skills and knowledge required to perform counterintelligence duties within an international intelligence environment over an intensive one week residential programme with extensive preparatory e-learning. The entire development experience is focused on developing counterintelligence professionals with the ability to defend against state-level actors.
5. The course adopts small teaching groups to personalise the learning experience. The self-directed learning approach with evaluation and development through experiential learning places a heavy burden on participants. The course is goal-oriented in line with contemporary adult-learning principles and develops useful, applicable and fundamental operational skills in an intensive but respectful environment.
6. Throughout the course participants will be required to complete individual and group assignments, working effectively in isolation and learning to leverage the knowledge and resources of an entire team to engage complex scenarios.
7. The directing staff set the conditions for learning, provide a safe environment, deliver rich content and facilitate learning by discovery, all whilst ensuring secrecy and security measures are adhered to.

UNCLASSIFIED

UNCLASSIFIED

8. It is the desired outcome of the programme for graduates to positively impact their organisations and the world at large through the application of new and enhanced individual and collective capabilities. Their skills and knowledge should serve them in developing understanding and supporting operations planning to ensure the security of Europe and its interests across the globe.
9. **Admissions.** The course applies additional pre-requisite criteria beyond that required for admission to Institute courses in general. Candidates must have existing training and professional experience in:
 - *Intelligence* on the operations, analysis or command track equivalent to participation in the Institute's EUIOC, EUIAC, EUIMC or similar programmes; and
 - *Interview and interrogation* equivalent to participation in the Institute's EU3IC or similar programmes; and
 - *Intelligence management* equivalent to participation in the Institute's EUAHC or similar programmes.
10. **Security Vetting.** The course has a number of additional enhanced security requirements, amongst which is that all candidates fulfill the minimum requirements for a RESTRICTED level security clearance or higher. For candidates who lack a recognised clearance or the means to acquire one, the Institute can conduct the vetting process. Institute vetting can cost the student an additional €500 and take up to 6 months to complete.

Academic Profile

11. The course was originally authored by the course director (see below) as a product of an IEIS consortium research project conducted in 2015 into contemporary covert capability modeling throughout Europe.
12. **Course Director.** [Redacted 20190808 for UNCLASSIFIED digital release
]
13. **Professional Mentor.** [Redacted 20190808 for UNCLASSIFIED digital release
]
14. **Office Hours.** On-duty hours are considered to be 0900-1700. Staff can be contacted out of hours by e-mail or approached after lectures, seminars and workshops.

Course Description

15. The course enables officials to perform counterintelligence operations within an intelligence environment consistent with the vocational competencies required by the intelligence profession throughout Europe. The programme combines residential and independent study modes in a single blended learning approach.
16. Foundation and advanced surveillance, investigation, security and counterintelligence courses with specialist counterintelligence informant handling and analysis, counter-terrorism and anti-terrorism programmes as prescribed by international and regional

UNCLASSIFIED

UNCLASSIFIED

curriculum, enabling candidates to function as efficient and effective counterintelligence officers.

17. Student learning is focused on offensive and defensive counterintelligence techniques, advanced counterintelligence agent handling, surveillance, security and investigation suitable for countering state-level actors. The course draws particular focus to regional and international law, ethical standards, security and policy.
18. **Dress Code.** Formal or casual business attire, or combat uniform for military personnel is the usual dress code for counterintelligence officers. Dress on the course would be expected to be consistent.

Learning Objectives

19. The course is designed to produce counterintelligence officers who can:
20. **LO 01: Employ ECIM Concepts.** An understanding of the European Criminal Intelligence Model (ECIM) and historical cases of counterintelligence failure is required to put the professional standards of counterintelligence covert tactics (e.g. agent handling) in context.
21. **LO 02: Maintain Operational Security.** An understanding of security risks to covert operations, conventional and emerging threats is essential to performing the duty to report counterintelligence and security activity and the role of security manager.
22. **LO 03: Develop Counterintelligence Products.** Employing modern technologies in physical, technical, personal and material security to international and regional standards, counterintelligence officers must be capable of conducting intelligence analysis to produce counter-intelligence products and provide security advice and assistance.
23. **LO 04: Conduct Investigations.** Counterintelligence officers must understand the principles of investigation and operations in a law-enforcement and intelligence context. They liaise with other organisations in the conduct of counterintelligence activity, legally arrange for investigative search, seizure, and surveillance and collect, handle, and report evidence admissible as such at court. Planning investigations, collecting information from open and closed sources and conducting interviews with well trained deceptive targets is also required to prove or disprove allegations.
24. **LO 05: Run Counterintelligence Agent Operations.** Counterintelligence agents are used in denial, deception, technical and other covert and special activities. An understanding of the process of escalation, how to extract personnel overseas, deploy technical and physical surveillance using agents is required in permissive and hostile environments. Counterintelligence officers must also understand how to process walk-ins, defectors and verify and validate intelligence acquired from other potentially deceptive sources.

Course Structure

25. The course is delivered in three main phases; skill development, consolidation and assessment. Lectures and workshops aim to develop skills and knowledge. This learning is then consolidated and applied with exercises. A variety of delivery methods are used to engage the participants from different perspectives. Finally, the examination assesses individual knowledge retained by candidates.
26. The course is delivered flexibly by employing workshops and exercises as well as traditional lectures. Communal activities are encouraged to develop team cohesion and

UNCLASSIFIED

UNCLASSIFIED

networking opportunities with travel passes and visits to historically significant sites in the area available from the Institute's offices in Vienna. Coaching and mentoring forms an integral part of course delivery with career advice in the security sector available from recognised experts, assistance with course content and sustained aftercare after the course ends.

27. The residential course begins on the fourth Monday in November each year and runs for 5 consecutive days. Typical hours are 0900 - 1700, although participants often work extended hours in order to complete assessments and exercises. Applications take approximately 4 weeks to process. However, security vetting may take up to 6 months to complete for applicants who lack a current security clearance.

28. **E-learning: Preparatory Distance-Learning.** This element develops the fundamental theory behind counterintelligence with the exception of sensitive material delivered on the residential course. The e-learning element includes lectures on the ECIM, CI roles and responsibilities, covert operational risks, principles of investigation, investigation planning, evidence collection and handling, verification and validation, security reporting, security technology and advice, denial and deception, defensive deception, CI force protection, law enforcement vs. intelligence perspectives, CI foundations, CI analysis and products together with a variety of case studies of conventional and emerging threats and of CI failure. Candidates will not be admitted to the residential course without having achieved a passing grade on the e-learning element.

29. **Day 1: Induction & Surveillance.** After registration and induction in the morning of the first day, lectures on the surveillance and security take place.

0900 - 0930	Induction & Registration	Conference Room
0930 - 1030	Foot & Mobile Surveillance	Conference Room
1030 - 1100	Break	Cafeteria
1100 - 1230	Technical Surveillance	Conference Room
1230 - 1330	Lunch	Mess Hall / Dining Area
1330 - 1500	Firearms & Explosives	Conference Room
1500 - 1530	Break	Cafeteria
1530 - 1700	Counterintelligence Agent Operations	Conference Room

30. **Day 2: Tactics & Techniques.** On the second day candidates cover common tactics and techniques used in counterintelligence.

0900 - 1030	Search, Seizure & Surveillance	Conference Room
1030 - 1100	Break	Cafeteria
1100 - 1230	Counterintelligence Liaison	Conference Room
1230 - 1330	Lunch	Mess Hall / Dining Area
1330 - 1500	Cover & Legend	Conference Room
1500 - 1530	Break	Cafeteria
1530 - 1700	Escalation & Extraction	Conference Room

31. **Day 3: Interviews & Operations.** The third day covers counterintelligence operations, interviews and other forms of collection including running counterintelligence agents.

0900 - 1030	Counterintelligence Operations	Conference Room
1030 - 1100	Break	Cafeteria
1100 - 1230	Counterintelligence Interviews	Conference Room
1230 - 1330	Lunch	Mess Hall / Dining Area
1330 - 1500	Intelligence Collection	Conference Room
1500 - 1530	Break	Cafeteria
1530 - 1700	Contingency Protocols	Conference Room

UNCLASSIFIED

UNCLASSIFIED

32. **Day 4: Denial & Deception.** Day four covers the denial and deception strategy in depth, including methods of defending against it.

0900 - 1030	Covert & Special Activities	Conference Room
1030 - 1100	Break	Cafeteria
1100 - 1230	Deception Operations	Conference Room
1230 - 1330	Lunch	Mess Hall / Dining Area
1330 - 1500	Walk-ins & Defectors	Conference Room
1500 - 1530	Break	Cafeteria
1530 - 1700	Counter-deception	Conference Room

33. **Day 5: Ex. TURNCOAT.** Day five is an assessment day consisting of a practical exercise, followed by a period of feedback and reflection.

0900 - 1700	Ex. TURNCOAT	Various
-------------	--------------	---------

During the exercise coffee breaks and lunch hours will be at the students discretion. The exercise will unfold in real time regardless of student attendance.

34. The course adopts approximately a 5:1 theory to practice ratio in favour of theory. However, the Institute utilises immersive scenario-based learning techniques requiring participants to solve realistic problems by leveraging the skills developed throughout the programme.
35. Optionally the attendance part of the programme can be delivered by video conferencing or similar technologies to facilitate a fully online mode of delivery. However, this would be at the discretion of the directing staff and only to the extent that such capabilities are possessed by the candidates.
36. Throughout exercise scenarios, candidates will be expected to act in the role of counterintelligence officers within intelligence organisations. Efforts have been made to distribute an even allocation of time to all competencies measured within exercises.

Assessment

37. Periodically, throughout the course, participants will be asked to complete individual and group assignments. Participants will be expected to assess complex situations and problem sets and deploy appropriate covert tactics against state-level actors.
38. All assessments are designed to measure vocational competency according to the ICF for operations - Counterintelligence Officer (domain 5). Learning objectives are also tied to the same competency-based model.
39. The ICF is derived from action research the Institute conducts into the intelligence profession at a European and vocational level. The professional standards and guidelines communicated in course content are also derived from the same research.
40. Assessment may be by any valid and accredited competency assessment meeting course requirements. However, competency is most commonly evidenced with a passing grade in the following assessments:

- A *portfolio* of practical work delivered remotely via the e-learning platform.

UNCLASSIFIED

- Mentor (approved assessor) *reviews* conducted throughout the residential school, demonstrating the application of theory in practice across the relevant domain of the competency framework.
- A score of greater than 49% on the relevant section of the *MCPE* or an equivalently balanced examination of similar content.

41. **Professional Practice.** The assessment of professional practice by professional mentors is evidence-based and conducted using direct observation throughout the residential programme. The professional mentor is required to log observations evidencing participant competency across the ICF. Mentors are required to actively engage with participants (assigning additional tasks where required) in order to observe competency in instances where it has not been observed passively. Throughout the residential course professional practice is planned by the professional mentor and integrated into the course framework, therefore participants are limited in their freedom to plan their own professional practice.

Awards

42. After passing the required assessments and accruing 14 credits at approximately 140 guided learning hours participants become eligible for the EQF Level 3 Certificate in EU Counterintelligence Operations.

UNCLASSIFIED



IEIS Vienna
Directing Staff

[REDACTED]
Vienna
AUSTRIA

IEIS Network: H/TDS

Mobile: [REDACTED]
E-Mail: h.tds@ieis.eu

HQ IEIS
H TDS

Our reference: IEIS/0311/20190905/10

Copy to - see Annex B

5 September 2019

Dear Sir/Madam,

EU COUNTERINTELLIGENCE COURSE, VIENNA

1. As you are aware you will be joining the EU Counterintelligence Course in Vienna on the fourth Monday in November. You will be joining a select group of professionals from throughout Europe in a highly demanding programme spanning over 5 days culminating in graduation at the end of the week.
2. Training will be demanding and will test you both physically and mentally. However, it is important that you attend throughout the training, beginning at 0900 hours on Mondays and often extending late into the night.
3. You are required to make your own accommodation and dining arrangements. However, the venue is central, located near to many dining facilities in Vienna. You will be permitted to make telephone calls home at any point outside of designated lecture and exercise times. Training will be conducted under strict security conditions and from your arrival you will be assessed against your ability to adhere to security protocols and instructions. The highest standards of behaviour will be expected of trainees. Students who fail to comply with academic and professional codes of conduct risk disqualification.
4. You will require the following equipment for training and exercises:
 - a. Funds for recreation and stand easy.
 - b. Formal but comfortable clothing.
 - c. Outdoor weatherproof clothing and rucksack.
 - d. Pens, pencils and erasers.
5. If there are any questions, please do not hesitate to contact me on the above number.

Yours Sincerely,

[Redacted 20190905 for UNCLASSIFIED digital release

CONFIDENTIAL

PARTICIPANT INFORMATION GUIDANCE

1. Thank you for registering for the EU Counterintelligence Course (EUCIC). Below you will find important information you will need in order to get the most out of your course. The EUCIC is a vocational training course planned for over 5 days in November in Vienna.
2. **Training Rules.** Students will be expected to adopt “operating cover” whilst on the course, meaning that deception and misdirection will be a constant theme throughout the programme. However, unsanctioned deception could be disruptive and therefore grounds for dismissal from the course. As it is often difficult to manage this dichotomy in intelligence training, remember that the following regulations govern all activity during the course:
 - a. Real-world actions take priority over cover or simulated actions.
 - b. Participants will comply with all known intelligence and security procedures unless otherwise directed by the directing staff.
 - c. The use of covert tactics must be authorised by a member of the directing staff to be considered legitimate.
 - d. The independent and unsupervised “practice” of covert tactics by candidates outside class is strictly forbidden and grounds for instant dismissal from the programme.
 - e. Participants are expected to act in a professional manner at all times.

Joining Instructions

3. All participants should follow certain guidelines before, during and after the course in order to ensure a safe and effective practicing environment.
4. **Before the course.** If you gain any knowledge of the assessment material before the course, notify the directing staff so that appropriate actions can be taken. Prior to enrolment candidates may also be required to complete additional paperwork, including signing non-disclosure agreements, hazardous environment waivers and security contracts.
5. **During the course.** All participants should observe the following directions:
 - a. Not all required information will be provided by the directing staff. You will be expected to gather information through existing open and closed sources.
 - b. Do not engage in personal conversations with the support staff, observers or media personnel unless permitted to do so. If you are asked a question, give a short, concise answer. If you are busy and cannot immediately respond, indicate that, but report back with an answer as soon as possible.
 - c. If you do not understand the scope of any task or if you are uncertain about an aspect of your or another’s participation, ask the directing staff.
 - d. Parts of a scenario during exercises and assessments may seem implausible. Recognise that simulations have objectives to satisfy and may require the incorporation of unrealistic aspects. Every effort has been made to balance realism with safety and to create an effective learning environment.
 - e. Participants and directing staff may halt an activity at any point by saying aloud “Stop. Stop. All stop!” It is the responsibility of all concerned to halt any activity if they believe a safety issue exists.
 - f. Unless otherwise stated, it is not required to announce what you are doing while undertaking actions or to maintain a log of activities as you conduct them.
 - g. Be aware of your surroundings and others close to you, there is an inherent risk in security training and you have a duty of care to yourself, your colleagues and the public.
 - h. Unless otherwise stated, follow directing staff directions precisely and without hesitation, they are there for your welfare and safety.

CONFIDENTIAL

CONFIDENTIAL

6. **After the course.** Destroy any notes or materials generated. If you wish to retain materials for future reference you must ask permission from the directing staff. Under no circumstances is it permissible to reproduce or disseminate materials further.
7. **Simulations.** Because simulations are of limited duration and scope, certain details will be artificial. The physical description of what would fully occur at a site or in a surrounding area may be relayed to participants during an exercise or assessment. The directing staff may also simulate the roles and interactions of other organisations or individuals. Unless otherwise directed, participants should respond to all exercise events as if they were real and in accordance with specific guidance provided prior to the simulation.
8. **Optional events.** On the first Monday, Tuesday, Wednesday or Thursday evening of the course, those who have elected to undertake the Optional Training Assessment (OTA) will attend an evening lecture and then complete a night exercise.
9. There are no other events planned during the programme. However, if this changes, plans will be announced during the course.
10. **Requirements.** As security requirements are higher for clandestine courses, it is usual for candidates to be asked to present evidence that they meet the criteria for attendance before being permitted to proceed to the residential course. Candidates who cannot present such evidence may be asked to leave the course and attend a later iteration when they have the necessary documentation. Therefore it is strongly advised that candidates bring the following to enrollment:
 - Their highest educational qualification.
 - A basic intelligence training certificate.
 - An interrogation or advanced interview training certificate.
 - An agent handling training certificate.
 - Passport or other identity document.
 - Proof of European citizenship, residency or professional affiliation.
 - Security clearance certificate, advanced background check or equivalent.
 - A full curriculum vitae with supporting character, academic and professional references.
 - If not a native/fluent English speaker, a recent qualification demonstrating an IELTS of 7.5 or equivalent.
11. There are no additional pre-requisites to training beyond that mentioned in this and the accompanying texts. All other supplies will be provided or requested of participants with sufficient notice and at negligible cost.
12. **Updates.** For further updates on course material, consult the website entry at:
 - <https://academy.ieis.eu/local/staticpage/view.php?page=eucic>
13. **Electronic and physical certification.** After the course has concluded, graduating students will be provided with electronic verification of their qualifications and a physical certificate.
14. **Registration and Sessions.** The course will begin at 0900 in the conference room. If you arrive once registration has closed, please contact the directing staff. Plenary and break-out sessions will take place in communal areas. Candidates will be briefed on field areas prior to use, when not in use field areas are strictly out-of-bounds. Coffee breaks and lunch will be served in the cafeteria or at a venue of the student's choosing.
15. **Contact Numbers.** During your course, the following telephone numbers may be helpful:

Directing Staff	████████████████████
Emergency (Police)	133
Emergency (Fire)	122
Emergency (Ambulance)	144

CONFIDENTIAL

CONFIDENTIAL

European Emergency Number 112

16. **After Your Course.** Should you find you have any misplaced belongings, please contact [REDACTED] (h.tds@ieis.eu). The director will attempt to trace lost property as soon as possible. If your item has been found, the Institute will arrange for its return.
17. **Aftercare.** As with all quality products and services, support does not end after the service is delivered. After your course has concluded you can expect continued support in several ways including but not limited to:
- **Professional references:** Training courses contain a significant element of vocational practice. As such trainers feel confident in professionally recommending trainees to potential employers or other third parties. References are available upon request.
 - **Updated certification:** As courses evolve and are updated, your training will not become defunct. As a graduate of an approved course your digital and (at your request) your physical certification will be updated over time.
 - **On-going support:** For a short period after training concludes trainees will receive professional support through career advice and coaching. However, all trainees will remain a part of the IEIS network and receive regular updates and benefits for professional developmental.

CONFIDENTIAL